

# Hallway Expectations

<b>BE RESPECTFUL</b>	<b>BE RESPONSIBLE</b>	<b>BE SAFE</b>
<b>Keep the conversation between you and the person you are talking to</b>	<b>Walk directly to your next location</b>	<b>Walk at all times</b>
<b>Go directly to your next location</b>	<b>Be in your seat before the bell rings</b>	<b>Keep hands, feet and objects to self</b>
<b>When Spoken to by Adults Stop, look &amp; listen Be polite Wait your turn to speak Answer questions Be honest</b>	<b>Keep halls clean</b>	<b>Move with the flow of traffic</b>

# Classroom Expectations

<b>BE RESPECTFUL</b>	<b>BE RESPONSIBLE</b>	<b>BE SAFE</b>
<b>Raise your hand before speaking</b>	<b>Be in your seat when the bell rings</b>	<b>Keep your hands and feet to yourself</b>
<b>Respond positively to teachers and students</b>	<b>Bring all classroom materials every day</b>	<b>Use all materials appropriately</b>
<b>Focus on the speaker: be quiet, look at them and wait until an appropriate time to respond</b>	<b>Leave the room better than you found it-pick up all trash and put supplies away</b>	<b>Walk in and out of classrooms</b>

# Assembly Expectations

<b>BE RESPECTFUL</b>	<b>BE RESPONSIBLE</b>	<b>BE SAFE</b>
<b>Come in quietly</b>	<b>Stay seated</b>	<b>Exit bleachers using the aisles</b>
<b>Appropriate applause</b>	<b>Be attentive</b>	<b>Keep your hands and feet to yourself at all times</b>
<b>Follow instructions/directions given by any adult</b>	<b>Stay with your class</b>	<b>Be conscious of your body and belongings</b>

# Office Expectations

BE RESPECTFUL	BE RESPONSIBLE	BE SAFE
<b>Speak clearly and use appropriate language</b>	<b>Take care of your business independently</b>	<b>Walk through the office</b>
<b>Wait patiently and quietly</b>	<b>Politely seek assistance</b>	<b>Keep hands, feet and other objects to yourself</b>
<b>Be polite</b> <ul style="list-style-type: none"><li>• Address staff appropriately (Mr., Mrs., Ms.)</li><li>• Use please and thank you</li></ul>	<b>Mind your own business</b> <ul style="list-style-type: none"><li>• Comment when asked to do so.</li><li>• Listen only to conversations that are directed towards you.</li></ul>	

# Game Room Expectations

<b>BE RESPECTFUL</b>	<b>BE RESPONSIBLE</b>	<b>BE SAFE</b>
<b>Use appropriate language and voice</b>	<b>Bring your ID to check equipment out. Return the equipment in order to get your ID back</b>	<b>Line up outside the door</b>
<b>Keep your hands, feet and other objects to yourself</b>	<b>Exit the game room 5 minutes before the bell rings or when instructed</b>	<b>Always walk when entering and exiting the room</b>
<b>Follow instructions given by adults</b>	<b>Leave the room better than you found it. Make sure that all game pieces are returned</b>	<b>Use the equipment appropriately</b>

# Restroom Expectations

BE RESPECTFUL	BE RESPONSIBLE	BE SAFE
<b>Give people privacy.</b> <ul style="list-style-type: none"><li>• Keep your hands and feet to yourself.</li><li>• Respect other's personal space.</li></ul>	<b>Flush the toilet and wash your hands.</b>	<b>If you see something you need to report it immediately.</b>
<b>Wait your turn.</b>	<b>Put all trash in the trash cans.</b>	<b>Inform teachers of medical needs.</b>
<b>Limit your time in the restroom.</b>	<b>Use the restroom during lunch and passing periods.</b>	<b>Walk to and from the restroom.</b>

# Locker Room Expectations

<b>BE RESPECTFUL</b>	<b>BE RESPONSIBLE</b>	<b>BE SAFE</b>
<b>Maintain privacy and personal space.</b>	<b>Lock and secure all belongings.</b>	<b>Keep hands and feet to yourself.</b>
<b>Use kind words and actions.</b>	<b>Keep your area clean.</b>	<b>Use quiet voices.</b>
<b>Be considerate of others belongings.</b>	<b>Pick up after yourself.</b>	<b>Be aware of your surroundings.</b>

# Gym Expectations

<b>BE RESPECTFUL</b>	<b>BE RESPONSIBLE</b>	<b>BE SAFE</b>
<b>Listen to teachers and other adults</b>	<b>Use equipment with care and as intended</b>	<b>Stay under control</b>
<b>Communicate with others courteously</b>	<b>Follow the rules of each activity</b>	<b>Follow the skills taught</b>
<b>Tolerate others' feelings and abilities</b>	<b>Wear proper attire</b>	<b>Be aware of your surroundings</b>



# Fitness Room Expectations

<b>BE RESPECTFUL</b>	<b>BE RESPONSIBLE</b>	<b>BE SAFE</b>
<b>Listen to adults</b>	<b>Follow school rules</b>	<b>Wear proper attire</b>
<b>Positive conversations</b>	<b>Use quiet voices</b>	<b>Use all equipment properly</b>
<b>Wait your turn</b>	<b>Take proper care of equipment</b>	<b>Be aware of surroundings</b>

# Distance Learning Classroom Expectations

<b>BE RESPECTFUL</b>	<b>BE RESPONSIBLE</b>	<b>BE SAFE</b>
<b>Mic is MUTED and Video is ON</b>	<b>Be in a school appropriate and distraction free environment. Ex. Sitting up in a quiet location</b>	<b>Keep your username and password in a safe location. Share with a parent/guardian.</b>
<b>Be dressed appropriately for a school atmosphere.</b>	<b>Check in and complete your attendance tasks</b>	<b>Stay on school approved sites during school time.</b>
<b>Focus on the speaker: be quiet, look at them and wait until an appropriate time to respond</b>	<b>Utilize Office Hours</b>	<b>Keep food and drinks away from technology</b>

# Classroom Expectations by Routine

	Logging into Class	Whole Group Instruction	Independent Work	Breakout Rooms
<b>Be Safe</b>	Mic is muted Workspace clear of food and drinks	Use chat appropriately Remain on topic	Remain muted Raise your electronic hand or use the chat box for help	Remain on topic Encourage classmates to participate
<b>Be Respectful</b>	Follow camera and mic expectations Use chat appropriately	Raise electronic hand for help Follow camera and mic expectations	Follow camera and mic expectations Begin and work on assignments assigned Respond when called on	Follow camera and mic expectations (unmuting is OK!) Be willing to work with different people Listen to others
<b>Be Responsible</b>	Be on time Have computer fully charged or plugged in	Be engaged and in class Participate when called on Work only on work from that class	Follow directions Complete the work Work until called back by the teacher	Attend the breakout room Participate Stay on topic Complete the work

# Zen Den Expectations

<b>BE RESPECTFUL</b>	<b>BE RESPONSIBLE</b>	<b>BE SAFE</b>
<ul style="list-style-type: none"><li>- Keep your voice level at a respectful volume</li><li>- Positive conversations</li></ul>	Clean up after yourself. Put away anything that you use.	Keep your hands and body to yourself
Give everyone space to use the things available	You may only enter on the days that you signed up for.	Use all items (i.e., games, toys, chairs) properly
Be kind to all students and staff who enter	Food and non-bottled water must be eaten before you enter the Zen Den.	Be aware of surroundings (i.e. the furniture and people)

# Expectations by Routine

	Entering	Transitions	Group Work	Individual Work	Exiting
<b>Be Respectful</b>	Wait your turn Give each other space	Listen for instructions	Use school appropriate language  Listen for transition cues	Work on assignment	Wait for the teacher to excuse you
<b>Be Responsible</b>	Be ready to learn Focus on the class  Leave outside conversations at the door	Follow instructions	Keep conversations on academic topic/assignment	Stay focused Follow instructions	Make sure your area is clean
<b>Be Safe</b>	Keep hands to self	Be quiet	Keep hands to self	Be Quiet	Walk



# Woodcrest School-wide Expectations

	BE RESPECTFUL	BE RESPONSIBLE	BE SAFE
<b>Classroom</b>	<ul style="list-style-type: none"> <li>Raise your hand before speaking</li> <li>Respond positively to teachers and students</li> <li>Focus on the speaker: Be quiet, look at them and wait until an appropriate time to respond</li> </ul>	<ul style="list-style-type: none"> <li>Be in your seat when the bell rings</li> <li>Bring all classroom materials every day</li> <li>Leave the room better than you found it - pick up all trash and put supplies away</li> </ul>	<ul style="list-style-type: none"> <li>Keep your hands and feet to yourself</li> <li>Use all materials appropriately</li> <li>Walk in and out of classrooms</li> </ul>
<b>Hallway</b>	<ul style="list-style-type: none"> <li>Keep the conversation between you and the person you are talking to</li> <li>Go directly to your next location</li> <li>When spoken to by adults, stop, look &amp; listen. Be polite, wait your turn to speak, answer questions, and be honest</li> </ul>	<ul style="list-style-type: none"> <li>Walk directly to your next location</li> <li>Be in your seat before the bell rings</li> <li>Keep halls clean</li> </ul>	<ul style="list-style-type: none"> <li>Walk at all times</li> <li>Keep hands, feet, and objects to self</li> <li>Move with the flow of traffic</li> </ul>
<b>Restroom</b>	<ul style="list-style-type: none"> <li>Give people privacy - keep your hands &amp; feet to yourself and respect others' personal space</li> <li>Wait your turn</li> <li>Limit your time in the restroom</li> </ul>	<ul style="list-style-type: none"> <li>Flush the toilet and wash your hands</li> <li>Put all trash in the trash cans</li> <li>Use the restroom during lunch and passing periods</li> </ul>	<ul style="list-style-type: none"> <li>If you see something you need to report it immediately</li> <li>Inform teachers of medical needs</li> <li>Walk to and from the restroom</li> </ul>
<b>Office</b>	<ul style="list-style-type: none"> <li>Speak clearly and use appropriate language</li> <li>Wait patiently and quietly</li> <li>Be polite – address office staff appropriately (Mr., Mrs., Ms.), use “please” and “thank you”</li> </ul>	<ul style="list-style-type: none"> <li>Mind your own business – comment when asked to do so and listen only to conversations that are directed towards you</li> </ul>	<ul style="list-style-type: none"> <li>Keep doorways clear and enter one student at a time</li> <li>Politely wait your turn in designated areas</li> </ul>
<b>Health Office</b>	<ul style="list-style-type: none"> <li>Respect other students' privacy and confidentiality by not asking why they are in the health office</li> <li>Speak softly and use proper &amp; polite language</li> <li>Use “please” and “thank you”</li> </ul>	<ul style="list-style-type: none"> <li>Bring requested items to the appropriate staff member who called you</li> <li>Politely state your needs to the health office staff or nurse</li> <li>Return to class in a timely manner</li> </ul>	<ul style="list-style-type: none"> <li>Follow state health guidelines</li> <li>Help to keep health office clean by washing hands with soap and water</li> <li>Keep hands, feet, and objects to yourself</li> </ul>
<b>Gym</b>	<ul style="list-style-type: none"> <li>Listen to teachers and other adults</li> <li>Communicate with others courteously</li> <li>Tolerate others' feelings and abilities</li> </ul>	<ul style="list-style-type: none"> <li>Use equipment with care and as intended</li> <li>Follow the rules of each activity</li> <li>Wear proper attire</li> </ul>	<ul style="list-style-type: none"> <li>Stay under control</li> <li>Follow the skills taught</li> <li>Be aware of your surroundings</li> </ul>
<b>Locker Room</b>	<ul style="list-style-type: none"> <li>Maintain privacy and personal space</li> <li>Use kind words and actions</li> <li>Be considerate of others' belongings</li> </ul>	<ul style="list-style-type: none"> <li>Lock and secure all belongings</li> <li>Keep your area clean</li> <li>Pick up after yourself</li> </ul>	<ul style="list-style-type: none"> <li>Keep hands and feet to yourself</li> <li>Use quiet voices</li> <li>Be aware of your surroundings</li> </ul>
<b>Assembly</b>	<ul style="list-style-type: none"> <li>Come in quietly</li> <li>Appropriate applause</li> <li>Follow instructions/directions given by any adult</li> </ul>	<ul style="list-style-type: none"> <li>Stay seated</li> <li>Be attentive</li> <li>Stay with your class</li> </ul>	<ul style="list-style-type: none"> <li>Exit bleachers using the aisles</li> <li>Keep your hands and feet to yourself at all times</li> <li>Be conscious of your body and belongings</li> </ul>
<b>Zen Den</b>	<ul style="list-style-type: none"> <li>Keep your voice level at a respectful volume and have positive conversations</li> <li>Give everyone space to use the things available</li> <li>Be kind to all students and staff who enter</li> </ul>	<ul style="list-style-type: none"> <li>Clean up after yourself and put away anything you use</li> <li>You may only enter on the days that you signed up for.</li> <li>Food and non-bottled water must be finished before you enter the Zen Den</li> </ul>	<ul style="list-style-type: none"> <li>Keep your hands and body to yourself</li> <li>Use all items (i.e., games, toys, chairs) properly</li> <li>Be aware of surroundings (i.e., furniture and people)</li> </ul>

# Consequences

- Verbal Warning
- In class time-out
- Parent phone call/email
  - LLR
- Meeting with administration
  - Parent conference
    - HLR
  - Suspension

# Rewards

- Head of the Line pass
- Positive Parent Phone Call/Email
  - Field Trips
- Student of the Month
  - Field Day
  - Dances
  - Candy
  - Giveaways
- Classroom reward